

Ya'll. I get it. I run these things for a living and I still hit the "send" button with apprehension every time I enter a show. Have I done everything correctly? Do I have all the right numbers? Does my horse have all the right numbers?

Here's a current (August, 2021) resource of things that you need to enter a show, and an explanation of fees/terms.

EVERYONE on the grounds (riders, handlers, owners, trainers, coaches, grooms, officials, staff, volunteers and any others) must sign a current **USEF Waiver Form**. Anyone entering the grounds without the signed Waiver Form will be asked to complete the form or leave the grounds. Forms can be emailed or submitted to the show office.

ALL HORSES on the grounds (including guest horses, haul-ins, and opportunity class entries) must show **proof of current negative coggins test** (within one year), and **Influenza/Rhino Vaccines** (within 6 months). Proof of vaccines include dated proof from veterinarian (receipt or USEF Form) or receipt from purchase location with date vaccines were given.

WHO'S WHO

When filling out your entry, understanding who is responsible for signing certain sections can be confusing. (each of these persons is required to have their Participating Memberships, or pay the non-member fees - Unless they are competing only in opportunity classes)

RIDER - Person competing horse

OWNER - Official owner listed with the USEF

TRAINER - Person responsible for the care of the horse (feeding, etc...)

COACH - *(not a mandatory signature) Person on-grounds coaching student*

PARENT GUARDIAN - Signing for anyone under 18 years of age.

Amatuer vs Open (and YR/JR) are determined by your USEF membership status.

UNDERSTANDING EACH FEE

- **Great American/USDF qualifying (USDF-Q)** - Pay only if you want your score to be submitted as a qualifying score for regionals. If you don't plan on going to regionals, do not pay the qualifying fee.
- **USEF fee (Drugs and Meds and USEF)** - This fee goes directly to the USEF. Each horse competing must pay it, except if only competing in Opportunity classes.
- **USEF "showpass" non-member fee** (Any Rider, Owner, Trainer, or Coach that is *listed on the entry form* that is **NOT** a member must pay this fee)
- **USDF non-member fee** - Any Rider or Owner who is not a USDF member must pay this fee.
- **Horse Stall** - For every horse stabled on the grounds
- **Tack Stall** - Tack stall (if you choose to have one - may be shared between competitors)
- **Shavings** - Some shows have a few bags included with the stall cost. Some shows require you purchase shavings thru them (no outside shavings allowed). Easiest to order ahead of time so it will be at your stall waiting when you get there.
- **Camper/RV Hookups** - If available at the show, if you need electricity for your RV hookup
- **Day parking for non-stabled horses** - *All horses on grounds* must pay for EITHER a stall, or a grounds fee.
- **Office fee** - All horses on grounds. Includes guest horses and competing horses
- **Incomplete Entry Penalty** - for entries not completed before a defined time period

- **Late fee** - Entries sent after closing date (if accepted)
- **Guest Horse** - fee for a non-competing horses. Must also pay for a stall or grounds fee plus office fee.

MEMBERSHIP REQUIREMENTS

Qualifying Classes (qualifying for Regional Championships)

- Paid the entry fee plus the qualifying fee
- Rider - USDF Participating Member
- Rider - USEF Member (Junior, Senior or Life) (including SafeSport Training)
- Horse - USDF Lifetime Registered
- Horse - USEF Annual *or* Lifetime Recorded (HID Recorded horses not eligible)
- Owner - USDF Participating or Business Member
- Owner - USEF Member (Junior Senior or Life)
- Trainer (whoever is responsible for care of horse) - same membership requirements

Regular (non-qualifying score) Classes (Training thru Grand Prix)

- Paid just the entry fee
- Rider - USDF Participating Member *or* USDF non-member fee
- Rider - USEF Member (Junior, Senior or Life) (including SafeSport Training)
or USEF Show Pass fee
- Horse - USDF Lifetime Registered *or* HID
- Horse - USEF Annual *or* Lifetime Recorded *or* HID
- Owner - USDF Participating or Business Member *or* USDF non-member fee
- Owner - USEF Member (Junior Senior or Life) *or* USEF Show Pass fee
- Trainer (whoever is responsible for care of horse) - same membership requirements

If you're just getting your feet wet in this whole "Dressage" thing, or have a young horse who may or may not take offense to those "Judgy" people sitting at "C", then **OPPORTUNITY classes** may be for you. They require no USEF/USDF Memberships, or Horse ID. If a horse is entered only in Intro and/or Opportunity classes, they don't have to pay the USEF drug fee, but are still bound by the rules, and may be drug tested. The scores do not count towards medals, or qualifying, points, or any other USEF/USDF program.

PAPERWORK CHECKLIST *(for every horse on grounds)*

- Entry
- USEF Federation Entry Agreement (signed by rider, trainer, owner and (maybe) coach - ALL may be the same person)
- USEF Waiver and Release of Liability (one for each different person on entry and any grooms or guests that will be at show)
- Proof of Negative Coggins
- Proof of Vaccination within 6 months of show dates

Compiled by:
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